RESOLUTION NO. 2005-12

AUTHORIZING CONTRACT NO. 2004-093 WITH AMERICAN SIGN PRODUCTS, INC. FOR THE PURCHASE OF A LARGE FORMAT SIGN MAKING SYSTEM, FOR A TOTAL PRICE OF $67,150.00 (RTA CAPITAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET).

WHEREAS, the Authority has the need to replace and expand its sign making capabilities that produces a wide variety of informational, directional and promotional images; and

WHEREAS, the proposal of American Sign Products, Inc. located at 384 East Highland Road, Macedonia, Ohio 44038 to provide the system was received on December 2, 2004, and

WHEREAS, after negotiations, American Sign Products has offered to provide the system for a total price of sixty seven thousand one hundred fifty & 00/100 dollars ($67,150.00); and

WHEREAS, the General Manager/Secretary-Treasurer deems the negotiated offer of American Sign Products, Inc. to be in the best interest of the Authority, price and other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of American Sign Products, Inc. for the purchase of a large format sign making system be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with American Sign Products, Inc. to provide said system.

Section 3. That said contract shall be payable from the RTA Capital Fund, Service Management Department budget, for a total price of sixty seven thousand one hundred fifty and 00/100 dollars ($67,150.00).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specification and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2004-112; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that American Sign Products, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 15, 2005

Vice President

Attest: _____
CEO/General Manager/Secretary-Treasurer

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Form 100-326
07-03-97

Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION:	Resolution No.:
AUTHORIZING CONTRACT NO. 2004-093 WITH AMERICAN SIGN PRODUCTS, INC. FOR THE PURCHASE OF A LARGE FORMAT SIGN MAKING SYSTEM, FOR A TOTAL PRICE OF $67,150.00 (RTA CAPITAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET).	2005-12
	Date: February 10, 2005
	Initiator: Service Management Department

ACTION REQUEST:
☒ Approval ☐ Review/Comment ☐ Information Only ☐ Other _____

1.0 PURPOSE: This action will allow the Authority to enter into a contract for the purchase of a large format sign making system to produce a variety of the Authority's informational, directional and promotional imaging requirements.

2.0 DESCRIPTION/JUSTIFICATION: The Authority currently utilizes a sign making system that is inefficient, costly to operate, and has limited imaging capabilities. The proposed system has more sign making capabilities, is efficient to operate and utilizes state of the art technology. The procurement of this system will permit the Authority to fabricate many of its sign making requirements in-house.

3.0 PROCUREMENT BACKGROUND: Notification of the solicitation was sent to thirteen potential vendors. On December 2, 2004, four proposals were received. After evaluation by a panel of Authority employees in accordance with established Procurement policies and procedures, and after negotiations, the proposal of American Sign Products, Inc. was selected as the most advantageous to the Authority to provide a large format sign making system.

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of subcontracting opportunities.

5.0 POLICY IMPACT: Does not apply

6.0 ECONOMIC IMPACT: This contract shall be funded through the RTA Capital Fund, Service Management Department budget for a total price of sixty seven thousand one hundred fifty and 00/100 dollars ($67,150.00).

7.0 ALTERNATIVES: Reject this offer: Rejection of this bid would result in the Authority continuing to operate an inefficient sign system with limited capabilities requiring the Authority to outsource much of its signage requirements.

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8.0 RECOMMENDATION: It is recommended that the offer of American Sign Products, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

CEO/General Manager/Secretary-Treasurer