RESOLUTION NO. 2019-106

AUTHORIZING CONTRACT NO. 2019-145 WITH CBTS, LLC, DBA CBTS TECHNOLOGY SOLUTIONS, LLC TO PROVIDE NEXT GENERATION TELEPHONE SERVICE FOR ONE YEAR THROUGH THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES COOPERATIVE PURCHASING PROGRAM FOR A PRICE NOT TO EXCEED $209,253.20 (RTA GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority has the need to provide telephone service throughout the Authority; and

WHEREAS, such service is available through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program; and

WHEREAS, CBTS, LLC dba CBTS Technology Solutions, LLC ("CBTS, LLC") with an office located at 221 East Fourth Street, Cincinnati, OH 45202, has offered to provide such service for a total contract amount not to exceed $209,253.20 for a period of one year; and

WHEREAS, Section 306.43 (H)(4) of the Ohio Revised Code provides political subdivisions within the State of Ohio the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services; and

WHEREAS, the Board of Trustees authorized utilization of the Cooperative Purchasing Program in Resolution No. 1990-69; and

WHEREAS, the General Manager, Chief Executive Officer deems it in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for obtaining said service and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from CBTS, LLC, to provide Next Generation Telephone Service for one year, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with CBTS, LLC to provide said services.

Section 3. That said contract is entered into under the authority granted by Ohio Revised Code Section 306.43(H)(4) and under the terms of the State of Ohio Cooperative Purchasing Program.

Section 4. This contract shall be payable from the General Fund, Information Technology Department budget, at a total price not to exceed $209,253.20.

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance upon future funding, by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-76; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: November 19, 2019

President

Attest: _____
Interim Secretary-Treasurer

Form
100-326
07-03-97

Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION:	Resolution No.: 2019-106
CONTRACT: NEXT GENERATION TELEPHONE SERVICE FOR ONE YEAR VENDOR: CBTS, LLC DBA CBTS TECHNOLOGY SOLUTIONS, LLC AMOUNT: NTE $209,253.20	Date: November 14, 2019 Initiator: Information Technology
ACTION REQUEST: ☒ Approval ☐ Review/Comment ☐ Information Only ☐ Other _____	

1.0 PURPOSE/SCOPE: This resolution will authorize the Authority to enter into a contract for the purchase of Next Generation Telephone Service for one year through the State of Ohio, Department of Administrative Services Cooperative Purchasing Program.

2.0 DESCRIPTION/JUSTIFICATION: To meet the communication needs for the GCRTA, the IT Department historically operated and maintained a substantial network of Private Branch Exchange Telephone switches, otherwise known as PBX's for critical internal and external voice communication. The cost to procure and maintain these systems was high and the opportunity for Disaster Recovery/Business Continuity was low. Therefore, in 2016 the IT Department tested and evaluated a hosted telephony solution called Next Generation Telephone System, or NGTS, offered by Cincinnati Bell Technology Solutions, under the State of Ohio's Cooperative Purchasing Program. During a pilot program the system was found to be very capable and full featured, and the IT Steering Committee directed the IT Department to move forward. On November 15, 2016, the Board of Trustees authorized Contract No. 2016-131 for the purchase of hardware for the phone system implementation and data network switches for the LAN implementation program pursuant to Resolution No. 2016-103. The implementation of the new system was completed. The first year of service was approved under Contract 2017-086 and Resolution 2018-066. The second year of service was approved under Contract 2018-146 and Resolution 2018-115. The Authority is now ready to purchase the third full year of telephone service.

3.0 PROCUREMENT BACKGROUND: Section 306.43(H)(4) of the Ohio Revised Code provides political subdivisions within the State of Ohio the opportunity to participate in contracts negotiated and executed by the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program for the purchase of supplies, services, equipment and certain materials. The Board of Trustees has authorized the General Manager, Chief Executive Officer to utilize such contracts by Resolution No. 1990-69. The State of Ohio Cooperative Purchasing Program includes a contract with CBTS, LLC dba CBTS Technology Solutions, LLC for NGTS Telephone Service under State Term Schedule No. MCSA00003.

A cost analysis was performed by the Procurement Department, and it has been determined that the price is fair and reasonable to the Authority.

4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: The Office of Business Development does not conduct Affirmative Action reviews or set DBE participation goals on procurements included in the State Cooperative Purchasing program.

5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: This procurement shall be payable from the General Fund, Information Technology Department budget, at a total price not to exceed $209,253.20. This total is less than 1% below the budgeted amount of $210,000.00 for this project.

7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would disrupt crucial communication services and compromise RTA's ability to meet its Mission which is: To provide Safe, Reliable, Clean and Courteous Public Transportation.

8.0 RECOMMENDATION: It is recommended that the offer of CBTS, LLC, be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

Sheryl King Berglund acting
for General Manager, Chief Executive Officer