Form 100-326
01-12-22

Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION:	Resolution No.: 2026-11
CONTRACT: CONSULTING SERVICES TO UPDATE THE AUTHORITY'S EXISTING STRATEGIC PLAN	Date: January 15, 2026
VENDOR: AECOM TECHNICAL SERVICES, INC.	Initiator: Programming & Planning Department
AMOUNT: NTE $465,000.00	

ACTION REQUEST:

☒ Approval ☐ Review/Comment ☐ Information Only ☐ Other _____

1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for consulting services to aid in updating the Authority's existing Strategic Plan.

2.0 DESCRIPTION/JUSTIFICATION: The RTA Strategic Plan 2020 - Framework for the Future ("Strategic Plan") was completed in 2019 with a 2035 horizon year. Since that time, there have been substantial changes in the organization, commuting patterns, and external forces impacting the public transit industry. Thus, the Authority seeks to update the existing plan through 2035. The Strategic Plan is the Authority's primary longer-range capital planning document and the foundation of its development efforts. Additionally, the Strategic Plan may be used to outline alternatives for growth, capital, and operational allocations that support these initiatives and identify how these efforts contribute to the transportation network of the region. This contract will provide the Authority with consulting services to update the Strategic Plan.

3.0 PROCUREMENT BACKGROUND: The Request for Proposals was posted on the Procurement Department website and advertised in the local newspapers. Five proposals were received on November 4, 2025 in response to this solicitation. After evaluation by a panel of Authority employees, in accordance with established Procurement Department policies and procedures and subsequent negotiations, the proposal from AECOM Technical Services, Inc. ("AECOM"), to provide consulting services to update the Strategic Plan in an amount not to exceed $465,000.00, was determined to be most advantageous to the Authority.

A price analysis was performed, and the Procurement Department determined the negotiated amount to be fair and reasonable to the Authority. The negotiated pricing is 7% below the estimate for this purchase.

4.0 DBE BACKGROUND: As a result of the USDOT Interim Final Rule published in the Federal Register and made effective October 3, 2025, DBE goal-setting has been suspended on Authority projects until further notice.

5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: This procurement will be funded through the Development Fund, Programming & Planning Department budget, including, but not limited to, local advance funds pending the approval of the FFY 2026 Federal Formula Grant in an amount not to exceed $465,000.00.

7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority without consulting services which are critical in evaluating and updating the Authority's existing Strategic Plan.

8.0 RECOMMENDATION: It is recommended that the offer from AECOM be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

General Manager, Chief Executive Officer

RESOLUTION NO. 2026-11

AUTHORIZING CONTRACT NO. 2025-136 WITH AECOM TECHNICAL SERVICES, INC. TO PROVIDE CONSULTING SERVICES TO UPDATE THE AUTHORITY'S EXISTING STRATEGIC PLAN IN AN AMOUNT NOT TO EXCEED $465,000.00 (DEVELOPMENT FUND, PROGRAMMING & PLANNING DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has the need to obtain consulting services from a qualified firm to assist in updating the RTA Strategic Plan 2020 - Framework for the Future ("Strategic Plan"); and

WHEREAS, the proposal from AECOM Technical Services, Inc. ("AECOM"), located at 1300 East 9th Street, Suite 500 Cleveland, OH 44114, to provide consulting services to update the Authority's Strategic Plan was received on November 4, 2025; and

WHEREAS, after negotiations, AECOM has offered to provide the services for an amount not to exceed $465,000.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the negotiated offer of AECOM to be in the best interest of the Authority, price and other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of AECOM to provide consulting services to update the Authority's Strategic Plan for an amount not to exceed $465,000.00 is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with AECOM to provide consulting services to update the Authority's Strategic Plan.

Section 3. That this contract shall be payable from the Development Fund, Programming & Planning Department budget, including, but not limited to, local advance funds pending the approval of the FFY 2026 Federal Formula Grant in an amount not to exceed $465,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the specifications and addenda, if any; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: JANUARY 20, 2026

President

Attest: Kajain D. Santana

Secretary-Treasurer