Form 100-326
01-12-22

Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION:	Resolution No.:
CONTRACT: PEST CONTROL SERVICES VENDOR: EXPERT OF CANTON DBA COMPLETE PEST SOLUTIONS AMOUNT: NOT TO EXCEED $205,200.00 FOR THE BASE THREE-YEAR PERIOD AND AMOUNTS NOT TO EXCEED $68,400.00 FOR EACH OF TWO OPTION YEARS, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED $342,000.00 FOR FIVE YEARS	2026-2 Date: January 15, 2026 Initiator: Central Facilities Maintenance Department

ACTION REQUEST:

☒ Approval ☐ Review/Comment ☐ Information Only ☐ Other _____

1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to provide pest control services for the Authority's buildings, rapid stations, buses, and railcars for a three-year period with two, one-year renewal options.

2.0 DESCRIPTION/JUSTIFICATION: The Authority contracts for pest control services for all building, rapid stations, buses, and railcars on a regular and as-needed basis. The vendor must be certified by the State of Ohio to perform the necessary tasks.

3.0 PROCUREMENT BACKGROUND: The Request for Proposal was posted on the Authority's Procurement Department website and advertised in local newspapers. Three (3) interested parties downloaded the solicitation package. Two (2) proposals were received on August 19, 2025. After evaluation by a panel of Authority employees, in accordance with established Procurement Department policies and procedures and after negotiations, the proposal from Expert of Canton DBA Complete Pest Control Solutions was determined to be in the best interest of the Authority.

4.0 DBE BACKGROUND: As a result of the USDOT Interim Final Rule published in the Federal Register and made effective October 3, 2025, DBE goal-setting has been suspended on Authority projects until further notice.

5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: This procurement shall be payable through the General Fund, Central Facilities Maintenance Department budget, in an amount not to exceed $205,200.00 for the base three-year period, and in amounts not to exceed $68,400.00 for each of two option years, for a total contract amount not to exceed $342,000.00 for five years.

7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will result in an inability to maintain and continue the pest control program, creating a health risk for passengers and employees.

8.0 RECOMMENDATION: It is recommended that the offer from Expert of Canton DBA Complete Pest Solutions be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.

General Manager, Chief Executive Officer

RESOLUTION NO. 2026-2

AUTHORIZING CONTRACT NO. 2025-109 WITH EXPERT OF CANTON DBA COMPLETE PEST SOLUTIONS FOR PEST CONTROL SERVICES IN AN AMOUNT NOT TO EXCEED $205,200.00 FOR THE BASE THREE-YEAR PERIOD AND IN AMOUNTS NOT TO EXCEED $68,400.00 FOR EACH OF TWO OPTION YEARS, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED $342,000.00 FOR FIVE YEARS (GENERAL FUND, CENTRAL FACILITIES MAINTENANCE DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires pest control services for its buildings, rapid stations, buses, and railcars; and

WHEREAS, the proposal from Expert of Canton DBA Complete Pest Solutions, with an office located at 43 Roche Way, Youngstown, Ohio 44512, to perform pest control services for a period of three years with two, one-year options, was received on August 19, 2025; and

WHEREAS, after negotiations, Expert of Canton DBA Complete Pest Solutions has offered to provide the services in an amount not to exceed $205,200.00 for the base three-year period, and in amounts not to exceed $68,400.00 for each of two option years, for a total contract amount not to exceed $342,000.00 for five years; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from Expert of Canton DBA Complete Pest Solutions to be in the best interest of the Authority, price and other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from Expert of Canton DBA Complete Pest Solutions to provide pest control services for the three-year base period, with two, one-year options be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Expert of Canton DBA Complete Pest Solutions to provide pest control services for a three-year base period, with the authority to exercise the two, one-year options.

Section 3. That said contract shall be payable from the General Fund, Central Facilities Maintenance Department budget, in an amount not to exceed $205,200.00 for the three-year base period, and in amounts not to exceed $68,400.00 for each of the two option years, for a total contract amount not to exceed $342,000.00 for five years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the specifications and addenda, if any; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: JANUARY 20, 2026

President

Attest: Secretary-Treasurer