Form 100-326
01-12-22

Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION:	Resolution No.: 2026-3
CONTRACT: LANDSCAPE MAINTENANCE AND PARKING LOT SNOW REMOVAL FOR TWO YEARS (2026-2027) VENDOR: CITY OF SHAKER HEIGHTS AMOUNT: 2026: NOT TO EXCEED $277,915.81 2027: NOT TO EXCEED $283,127.40	Date: January 15, 2026 Initiator: Programming & Planning
ACTION REQUEST: ☒ Approval ☐ Review/Comment ☐ Information Only ☐ Other _____	

1.0 PURPOSE/SCOPE: To renew an existing agreement with the City of Shaker Heights ("City") to perform landscape maintenance on the Greater Cleveland Regional Transit Authority's ("Authority") right-of-way along the Blue and Green Lines and to remove snow from the Authority's rail station parking lots within the City ("Agreement").

2.0 DESCRIPTION/JUSTIFICATION: In 1975, the Authority and the City entered into a Mass Transit System Transfer Agreement by which the Authority acquired the Shaker Heights Rapid Transit System, including the rights-of-way. In a series of subsequent agreements, the City agreed to perform landscape maintenance and snow removal services, and the Authority agreed to compensate the City for its labor and material costs pursuant to a fixed schedule of services.

3.0 PROCUREMENT BACKGROUND: Ohio Revised Code Section 306.43(H)(4) permits a regional transit authority to enter into agreements for goods and services with another political subdivision of the State of Ohio without competitive procedures. The initial agreement was entered into on November 23, 1982 and has been amended periodically to specify the parties' respective responsibilities. The most recent agreement was for the period January 1, 2025 through December 31, 2025.

The parties have negotiated a two-year agreement for landscape and snow removal services in the amount of $277,915.81 for calendar year 2026 and in the amount of $283,127.40 for calendar year 2027. These amounts will be billed to the Authority in twelve equal monthly installments during each year of the Agreement.

The total compensation under this agreement is as follows:

PERIOD/TERM	TOTAL NOT TO EXCEED AMOUNT
Jan. 1, 2026 – Dec. 31, 2026	$277,915.81
Jan. 1, 2027 – Dec. 31, 2027	$283,127.40

4.0 DBE BACKGROUND: The Office of Business Development does not establish DBE participation goals on governmental contracts or interagency agreements.

5.0 POLICY IMPACT: This action is consistent with the requirements of the Mass Transit System Transfer Agreement between the Authority and the City.

6.0 ECONOMIC IMPACT: The services under this agreement will be funded through the General Fund, Programming & Planning Department budget, in an amount not to exceed $277,915.81 for 2026 and in an amount not to exceed $283,127.40 for 2027.

7.0 ALTERNATIVES: Reject this offer. Rejection of this agreement would result in a breach of the Mass Transit System Transfer Agreement.

8.0 RECOMMENDATION: This matter was discussed at the January 6, 2026 Organizational, Services and Performance Monitoring Committee meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.

9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

General Manager, Chief Executive Officer

RESOLUTION NO. 2026-3

AUTHORIZING A RENEWAL AGREEMENT WITH THE CITY OF SHAKER HEIGHTS FOR LANDSCAPE MAINTENANCE AND PARKING LOT SNOW REMOVAL FOR A PERIOD OF TWO (2) YEARS BEGINNING JANUARY 1, 2026 IN AN AMOUNT NOT TO EXCEED $277,915.81 FOR 2026 AND $283,127.40 FOR 2027 (GENERAL FUND, PROGRAMMING & PLANNING DEPARTMENT BUDGET)

WHEREAS, R.C. 306.43(H)(4) permits a regional transit authority to enter into agreements for goods or services with another political subdivision without competitive procedures; and

WHEREAS, the City of Shaker Heights ("City") and the Greater Cleveland Regional Transit Authority ("Authority") entered into the Mass Transit System Transfer Agreement on September 5, 1975; and

WHEREAS, by virtue of the Mass Transit System Transfer Agreement of 1975 and a series of subsequent agreements (collectively, the "Agreement"), the City and Authority agreed that the City will perform maintenance of grounds adjoining rail rights-of-way and remove snow from the Authority's parking lots at rail stations within the City, and that the Authority shall reimburse the City for the cost thereof; and

WHEREAS, pursuant to its requirements under the Agreement, the Authority has agreed to reimburse the City for maintenance of grounds and snow removal for a period of two (2) years, from January 1, 2026 through December 31, 2026, for a total amount not to exceed $277,915.81 and from January 1, 2027 through December 31, 2027 for a total amount not to exceed $283,127.40.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, CEO be and she is hereby authorized to renew an agreement with the City for the maintenance of grounds adjoining the rail rights-of-way, including snow removal from the Authority's parking lots within the City for a period of two (2) years commencing January 1, 2026 and ending December 31, 2027.

Section 2. The services under this agreement will be funded through the General Fund, Programming & Planning Department budget, in an amount not to exceed $277,915.81 for 2026 and in an amount not to exceed $283,127.40 for 2027.

Section 3. That said agreement shall be binding upon and an obligation of the Authority contingent upon appropriation of funds and upon compliance by the City with the terms and conditions of the agreement, bonding and insurance requirements, and all applicable laws relating to contractual obligations of the Authority.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: January 20, 2026

President

Attest: _____
Secretary-Treasurer