Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, October 7, 2025,** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113, for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board on the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. **Committee of the Whole**

- Airport Update – The City of Cleveland, Department of Port Control will be presenting information on their Terminal Modernization Development Program known as CLEvolution. The information presented will include project elements, project phasing, targeted timelines for program progression, and other general information. Time will be available for Board Members to ask general and follow up questions.

- West 25th BRT Project Update - an overview of the status of the MetroHealth Line BRT project. The MetroHealth project objective is to construct a four-mile Bus Rapid Transit line from Detroit Avenue south along W.25th Street to State/Pearl Road.

Operational Planning & Infrastructure Committee

- Architect/Engineer Services for Blue Line Stations Reconstruction -- a competitive negotiated procurement for architect/engineer services to provide a design for the reconstruction of eight (8) stations along the Blue Line.

External & Stakeholder Relations & Advocacy Committee

- Community Advisory Council Update -- a presentation including amendments to Community Advisory Committee operating guidelines.

Scan this QR code to access the meeting schedule, live streams and meeting materials.

Greater Cleveland
Regional Transit Authority

Nominating Committee

- Nominating Committee Report – to announce a vacancy for the office of Board Vice President.

FOR: India L. Birdsong Terry
General Manager, Chief Executive Officer

IBT:bc
Attachment

AGENDA

Committee of the Whole Meeting

Tuesday, October 7, 2025

9:00 am

Committee Members:

Mayor Paul A. Koomar, Chair
Ms. Lauren R. Welch, Vice Chair
Ms. Anastasia A. Elder
Mayor Marie Gallo
Mr. Stephen M. Love
Rev. Charles P. Lucas
Ms. Deidre Y. McPherson
Ms. Emily Garr Pacetti
Mr. Jeffrey W. Sleasman
Mayor David E. Weiss

I. Roll Call

II. Airport Terminal Modernization Development Program -- The City of Cleveland, Department of Port Control will be presenting information on their Terminal Modernization Development Program known as CLEvolution. The information presented will include project elements, project phasing, targeted timelines for program progression, and other general information. Time will be available for Board Members to ask general and follow up questions.

Presenter(s):
- Bryant Francis, Director of Port Control
- Dennis Kramer, Assistant Director, Airport Development

III. West 25th Street Project -- an overview of the status of the MetroHealth Line BRT project. The MetroHealth project objective is to construct a four-mile Bus Rapid Transit line from Detroit Avenue south along W.25th Street to State/Pearl Road.

Presenter(s):
- Maribeth Feke, Director, Programming & Planning
- Joeseph Shaffer, Director, Engineering & Project Development

IV. Adjournment

Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer Rdg for IBT

Date: October 2, 2025

Subject: Terminal Modernization Development Program

The City of Cleveland, Department of Port Control (DPC) will present their **Terminal Modernization Development Program** known as **CLEvolution**, a transformative project to modernize and enhance Cleveland Hopkins International Airport.

The information presented will include:

- Program progression
- Project elements
- Project phasing
- Targeted timelines

Following the presentation, the DPC welcomes questions from the GCRTA Board Trustees.

IBT/JLS

Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer Ridg for IBT

Date: October 2, 2025

Subject: MetroHealth Line Bus Rapid Transit Project Update

At the October 7, 2025, Committee of the Whole meeting, staff will provide an overview of the status of the MetroHealth Line BRT project. The MetroHealth project objective is to construct a four-mile Bus Rapid Transit line from Detroit Avenue south along W.25th Street to State/Pearl Roads. The project environmental document is in final review at FTA and design is currently 60 % and in progress towards an expected 90% this November. The overall project design and its elements, recently the subject of media attention, will be discussed.

This is an update on the progress of the project as requested by the Board when the Contract was approved. GCRTA is also conducting a Public Open House on this project on the evening of October 7, 2025.

This is an informational presentation and no action of the committee will be required.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/JLS

AGENDA

Operational Planning & Infrastructure Committee Meeting

Tuesday, October 7, 2025

9:00 a.m.

Committee Members:

Mr. Jeffrey W. Sleasman, Chair
Ms. Lauren R. Welch, Vice Chair
Mayor Marie Gallo
Mr. Stephen M. Love
Rev. Charles P. Lucas

I. Roll Call

II. RFP Procurement – a presentation of a competitive negotiated procurement for architect/engineer services to provide a design for the reconstruction of eight (8) stations along the Blue Line.

Presenters:

- Brian Temming, Manager, Quality Assurance
- Jonathan Laule, Program Contract Manager, Procurement

III. Adjourn

Greater Cleveland Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer

Rdy for IBT

Subject: Architect/ Engineer Services for Blue Line Stations Reconstruction
RFP Procurement

Date: September 26, 2025

On the October 7, 2025, Operational Planning & Infrastructure Committee and Board meeting, staff will present the recommendation for award of an Architect/ Engineer Design Services Contract for reconstruction of eight Blue Line Light Rail Stations to bring into ADA compliance and accommodate the new railcars.

The eight Blue Line Stations were last reconstructed in the early 1980's and are in poor condition. The concrete platforms and walks are deteriorating and beyond their useful life. Along with making these stations ADA compliant the project will bring them into a State of Good Repair. GCRTA has been awarded $20 million from the All Stations Accessibility Program (ASAP) to improve eight Blue Line Light Rail Station and bring them into ADA Compliance.

To progress the stations reconstruction the GCRTA has solicited for Architecture/ Engineering (A/E) Design Services to provide professional and related services necessary to develop design plans and specifications for the Stations' reconstruction and aid the GCRTA through construction and project closeout.

The Summary of Proposed Award is attached.

Staff will request that the Operational Planning & Infrastructure Committee recommend award of the Architect/ Engineer Design Services Contract to the full Board for approval at the October 21, 2025, meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/BPT

SUMMARY OF PROPOSED AWARD
Architect/Engineer Services for Blue Line Stations Reconstruction

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority ("GCRTA") sought the services of a professional consultant(s) to design modifications to eight (8) Blue Line light rail stations. The objective of this project is to bring these stations up to current ADA standards. These stations will be designed to accommodate the new rail car fleet. The stations to be reconstructed are Drexmore, Woodland, Southington, Onaway, Ashby, Avalon, Kenmore, and Lynnfield.

PROCUREMENT OVERVIEW:

The Request for Proposal ("RFP") for Architect/Engineer Services for Blue Line Stations Reconstruction was issued on June 30, 2025. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The Request for Proposal was also published on the GCRTA website.

The RFP was accessed and/or downloaded from the GCRTA website by twenty-two (22) interested parties. Three (3) proposals were received on July 31, 2025, as shown below:

PROPOSALS (3):

Richard L. Bowen & Associates, Inc.* Bialosky* RE Warner and Associates*	CONFIDENTIAL

* Denotes shortlisted firms

A panel of GCRTA employees, including representatives from the following departments: Engineering and Project Development, Office of Management and Budget, Procurement, Operations, Safety, and the Office of Business Development performed an evaluation of the proposals using the following Evaluation Criteria:

- Project Manager
- Assigned Staff
- Past Performance
- Project Approach
- Location of Majority of Work
- DBE Participation

This process was conducted in accordance with established Procurement Department Policies and Procedures. The evaluation panel interviewed three (3) firms. It was determined that the proposal of Richard L. Bowen & Associates, Inc. was most advantageous to the Authority.

RECOMMENDATION:

Richard L. Bowen & Associates, Inc. was founded in 1959 and maintains a multi-disciplinary staff of architects, engineers, designers, and technicians. Richard L. Bowen & Associates, Inc. is licensed in the State of Ohio to provide Architectural and Engineering services.

The strengths of Richard L. Bowen & Associates, Inc. include:

- Strong understanding of project objectives.
- Knowledgeable personnel.
- Familiar with GCRTA processes.

The Office of Business Development has set a 7% DBE goal for this procurement. This goal will be met utilizing Denise's Flagging and G&T Associates, Inc.

CLIENT BASE:

Richard L. Bowen & Associates, Inc. has successfully completed projects for the GCRTA, Stark Area Regional Transit Authority, and Central Ohio Transit Authority, among others.

A resolution will request authorization to issue a contract to Richard L. Bowen & Associates, Inc. for Architect/Engineer Services for Light Rail Stations Modifications in an amount not-to-exceed $1,239,711.92.

AGENDA

External & Stakeholder Relations & Advocacy Committee Meeting

Tuesday, October 7, 2025

9:00 am

Presiding: Mayor Paul Koomar

Committee Members: Ms. Anastasia Elder
Mr. Stephen Love
Rev. Charles Lucas
Ms. Deidre McPherson

I. Roll Call

II. Community Advisory Council Update -- a presentation including amendments to Community Advisory Committee operating guidelines.

Presenter(s):

- Natoya Walker Minor, Deputy General Manager, External Affairs & Administration
- Dr. Joseph Sopko, Chair, CAC

III. Adjournment

Greater Cleveland Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer

Date: October 2, 2025

Subject: Amendments to Community Advisory Committee Operating Guidelines

At the October 7, 2025 External and Stakeholder Relations & Advocacy Committee meeting, staff will present an update regarding the Community Advisory Committee ("CAC"), including proposed amendments to the CAC's Operating Guidelines.

The proposed revisions to the Operating Guidelines include:

- Clarifying the role of the CAC Secretary with respect to taking meeting minutes
- Providing that the Chair of the CAC will periodically make a report regarding CAC activities to the Board Liaison for presentation to the Board of Trustees
- Clarifying that the provisions for meetings apply to both CAC meetings and subcommittee meetings
- Requiring CAC and subcommittee meeting minutes to be posted on the CAC web page
- Permitting subcommittees to elect a temporary chair if the subcommittee chair is absent from a meeting
- Identifying a process for appointing CAC members to subcommittees
- Providing that an Authority staff member will take minutes at subcommittee meetings
- Removing the provision that CAC and subcommittee meeting agendas will be posted in the front lobby of the Main Office Building and providing that they will instead be included in calendar invites

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

Attachment: Redline of proposed amendments to the CAC Operating Guidelines

IBT/dmt

COMMUNITY ADVISORY COMMITTEE ("CAC") OPERATING GUIDELINES

1. These Operating Guidelines are authorized and established by Chapter 222.04 of the Codified Rules and Regulations ("Code Book") of the Greater Cleveland Regional Transit Authority ("Authority").

2. Officers.
   A. In addition to the Chair and Vice Chair, the Community Advisory Committee ("CAC") will elect a Secretary.
   B. The Chair conducts the regular and any special CAC meetings. The Vice Chair stands in for the Chair as needed. The Secretary calls roll at the beginning of meetings and when needed for a vote. The Secretary (or an Authority staff member) takes minutes summarizing the business conducted at each meeting. If the Secretary is absent, he or she may ask another member to take the minutes.
   C. The election of officers shall take place each year during the April meeting. If it is necessary to delay elections in any given year, the Chair will document, in writing, the need for such delay.
   D. Officers shall be elected to one-year terms, ending at the April meeting of the following year. Officers may not serve more than four consecutive one-year terms in the same office.
   E. In the event of a vacancy in the position of Chair, Vice Chair or Secretary, a replacement will be elected at the next regular meeting of the CAC.

3. Communication with Board of Trustees. Periodically, when appropriate, the Chair will make a report to the Board Liaison for presentation to the Board of Trustees.

~~3.~~4. Staff Liaison. The Staff Liaison is appointed under Section 222.04(a)(6) of the Code Book to serve as the primary point of contact with the Authority. The Staff Liaison maintains meeting minutes.

~~4.~~5. Meetings.
   A. For the purpose of establishing a quorum at all CAC meetings, a majority of the CAC's appointed members must be present for the CAC to take action. A majority of the appointed members present at a meeting must vote in favor of an action to approve the action.
   B. Regular CAC and subcommittee meetings.
      1. In accordance with Article 111, Section 9(b)(1) of the Bylaws of the Board of Trustees and Section 222.04(a)(4) of the Code Book, notice of the times and places of regular CAC and subcommittee meetings for each calendar year will be posted not later than two (2) days prior to the day of the first regular meeting of the calendar year. If the time or place of a regular meeting or meetings is changed during the calendar year, notice of the new time or place will be posted at least twenty-four hours before the time of the first changed regular meeting.
      2. Regular CAC meetings shall be held quarterly, with possible exceptions for special events. The regular meetings will be used for presentations from, and discussions with, Authority staff and other parties of interest to the CAC, the setting of agendas, discussion of and action on topics

of interest related to the CAC's purpose, and organization and coordination of CAC activities.

3. The CAC will review programs and projects brought to them by the Board of Trustees or Authority staff.

4. CAC meetings are open to the public in accordance with the Ohio Open Meetings Act and Section 222.04(a)(4) of the Code Book. Public comments are not permitted at CAC meetings.

~~4.~~5. Upon approval by the CAC or subcommittee at the following regular meeting, minutes will be posted on the CAC web page.

C. Special CAC and subcommittee meetings.

1. In accordance with Article III, Section 9(c) of the Bylaws of the Board of Trustees and Section 222.04(a)(4) of the Code Book, notice of the time, place and purposes of special CAC and subcommittee meetings shall be posted not later than twenty-four (24) hours before the time of the special meeting.

2. Special meetings may be called by the Chair of the CAC for special meetings of the CAC and by the subcommittee Chair for special meetings of a subcommittee, or at the request of any officer, ~~or upon the written request of at least five members,~~ provided the request is made at least five (5) business days before the proposed meeting date.

3. The Chair, Vice Chair, or Staff Liaison will notify CAC members of the time, place, and purpose of such special meeting, and no business other than the specific topic around which the special meeting was called shall be considered.

~~3.~~4. Upon approval by the CAC or subcommittee at the following regular meeting, minutes will be posted on the CAC page of GCRTA's web site.

D. CAC members are encouraged, but not required, to attend community meetings, public hearings, groundbreakings, grand openings, and Board of Trustees Meetings.

E. The business of the CAC shall be conducted according to Robert's Rules of Order.

6. Subcommittees.

~~F.~~A. The CAC will have at least three standing subcommittees:

1. The ADA Advisory Subcommittee;
2. The Advocacy and Education Subcommittee; and
3. The Rules Subcommittee.

~~G.~~B. Each ~~standing~~ subcommittee will elect a chair. In the absence of the chair of a subcommittee, the subcommittee will elect a temporary chair to run the meeting.

C. ~~Standing subcommittees~~ Subcommittees will meet at least quarterly.

~~H.~~D. The Chair of the CAC shall appoint members to subcommittees at a CAC meeting and the appointments shall be memorialized in the meeting minutes. CAC members may request assignment to a subcommittee at the CAC meeting.

~~I.~~E. CAC members are strongly encouraged to participate on at least one subcommittee.

~~J.~~F. For purposes of establishing a quorum, a majority of each subcommittee's appointed members must be present for the subcommittee to take action. A majority of the appointed members present at a meeting must vote in favor of an action to approve the action.

~~K.~~G. Subcommittees shall meet, discuss, and make recommendations on matters

referred to them by the CAC, Authority staff and/or the Board of Trustees.

H. CAC subcommittee meetings are open to the public in accordance with the Ohio Open Meetings Act and Section 222.04(a)(4) of the Code Book. Public comments are not permitted at CAC subcommittee meetings.

~~I.~~ I. An Authority staff member will take minutes at subcommittee meetings.

~~5.~~7. Agendas. CAC and subcommittee meeting agendas shall be set by the Chair and Authority staff with input from the Board of Trustees. Agendas shall be available five (5) business days before the meeting date, if possible. The agenda will be posted on the CAC page of ~~the~~ GCRTA's website ~~in addition to the front lobby of GCRTA's main office building~~and in the calendar invite to CAC members.

~~6.~~8. Public Input. In order to provide an opportunity for the public and outside entities to interact with the CAC, members of the public may bring an issue to the attention of the CAC, for consideration by the Advocacy and Education Subcommittee, as follows:

A. By telephone at (216) 356-3181
B. By web form at www.riderta.com/cac/feedback.

~~7.~~9. Attendance.

A. Attendance at regular CAC meetings is required. A member wishing to be excused shall contact the Staff Liaison and/or the Chair.
B. A CAC member is permitted only two unexcused absences from regular meetings per calendar year. After three unexcused absences, the CAC may notify the member in writing and make a recommendation to the Board of Trustees to remove the individual from the CAC.

~~8.~~10. Guideline review process. The Rules Subcommittee shall review the CAC's Operating Guidelines annually and propose amendments for consideration by the full CAC. The full CAC shall vote on the proposed amendments and, if approved, submit them to the Board of Trustees for approval. If the need for an amendment arises at a time other than the annual review, the Rules Subcommittee may meet to consider such an amendment.

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AGENDA

Nominating Committee Meeting

Tuesday, October 7, 2025

9:00 a.m.

Presiding: Mayor Paul Koomar

Committee Members: Mr. Stephen M. Love
Mayor Marie Gallo
Ms. Emily Garr Pacetti

I. Roll Call

II. Nominating Committee Report – an announcement of vacancy of the office of Board Vice President.

Presenter: Mr. Stephen M. Love, Chair, Nominating Committee

III. Adjournment