Organizational, Services & Performance Monitoring Committee

November 4, 2025

MEETING MINUTES

Committee Members: Ms. Pacetti, Ms. Elder, Mr. Love, Ms. McPherson

Staff/Other: Shawn Becker, Nick Biggar, India Birdsong Terry, Janet Burney, Floun'say Caver, Brent Charnigo, Scott Ferraro, George Fields, Bob Fleig, Joel Freilich, Anthony Garofoli, Mabry Harris, Carl Kirkland, Jonathan Laule, Kathleen McGervey, Sheila Miller, Charles Morgan, Holly Mothes, Mike Schipper, John Sulik, Kay Sutula, Wendy Talley, John Togher, Eric Vukmanic, Natoya Walker-Minor, Carolyn Young

Public: Kesley Finucan, Ryan Fogliano, Brian Gibson, Lori Ingram

I. Roll Call

Ms. Pacetti called the meeting to order at 9:32 a.m. with roll call. A quorum was present.

II. Approval of Minutes – September 9, 2025

Ms. Pacetti moved, and Ms. Elder seconded to approve the minutes; the motion carried.

III. Procurement of Tire and Wheel Maintenance Services and Leasing of Radial Tires for a Period of Five (5) Years

Brian Gibson, Supply Chain Administrator, Fleet Management, stated that the GCRTA tire requirements encompass approximately four hundred seventy (470) coaches – each averaging fifty thousand (50,000) miles per year. Each coach has six (6) tires and ten (10) tires per articulated coach.

The GCRTA operates hundreds of rubber-tired vehicles, providing public transportation throughout Cuyahoga County. Successfully management of the vehicles requires a contract with a tire lease program to allow a qualified tire company to inspect, service, maintain, install and dispose of tires for all bus fleets.

Contracting the tire service to a qualified vendor allows the GCRTA maintenance staff to focus on bus maintenance and components such as engines, transmissions and wheelchair assemblies.

The tire lease service is critical to the operations of GCRTA. The contractor's responsibilities are ensuring tires are defect-free when receiving tires, are serialized for asset tracking, furnishing all tire materials and labor to maintain the fleet, inspecting each tire's tread depth twice per month, and checking and correcting air pressure in each tire at least twice per month.

Mr. Gibson advised that the contractor is offering a drive-over tire-measurement service called Quick Scan which will improve service reliability and reduce operating costs. The technology will continuously capture data and pressure alerts, tread depth and PSI variances.

Quick Scan data can be used to predict other maintenance issues such as alignment, which would benefit maintenance and safety. Addressing misalignment early will help prevent collisions and curbing, while also decreasing service interruptions. This technology was estimated to cost $250,000 per reader, needing three (3) for each of location, totaling $750,000 value. As part of the contract, this technology will be offered at no cost to the Authority.

Mabry Harris, Procurement Manager, Procurement, stated that the Request for Proposals (RFP) was issued on July 27, 2025, and five (5) interested parties downloaded the package. Two (2) vendors submitted proposals. The evaluation criteria used for this procurement were manufacturers, reputation and performance, product design and performance, cost effectiveness and price.

Mr. Harris stated that staff recommends the Board of Trustees to award a contract to Michelin North America, Inc for tire and wheel maintenance services and leasing of radio tires in amount not to exceed $8,782,484.85 for a (5) five-year period.

Ms. Pacetti inquired with whom GCRTA has a contract for such services. Mr. Gibson indicated that GCRTA currently has a contract with Michelin.

Ms. Pacetti questioned how the new technology would work. Mr. Gibson stated that it is a new offering from the contractor. Implementing the Quick Scan technology would yield many benefits for safety maintenance. Data would be collected on every pass of every couch as they came into and out of the properties rather than monthly tire tests.

Ms. Pacetti asked about the cost differential between the last five-year agreement and this one. Mr. Gibson explained that the previous contract was approximately five and a half million dollars. Michelin had approached GCRTA several times for change orders to increase the cost of the contract due to rising costs and industry standards. The increased amount for this contract was in line with expectations, and the next closest bid was close.

Ms. Elder sought to clarify the new technology not being of cost to GCRTA. Mr. Gibson explained that the bid is for the contract and services; the technology is being offered as a free benefit as soon as the contract is awarded.

Mayor Koomar inquired whether these services come on site to Hayden and other locations to perform any of the rotations. Mr. Gibson advised that Michelin employees are on site. The technology makes their job more predictive and prescriptive. They would get a daily report with items to address immediately.

Mayor Koomar questioned whether this contract includes just buses or extends to other vehicles. Mr. Gibson stated that all vehicles are covered except for police, which is covered under a separate contract.

Mr. Love questioned whether Michelin or GCRTA is responsible for tire disposal at the end of life. Mr. Gibson advised that Michelin is responsible for the proper disposal of all tires.

Ms. Elder moved to approve the nominations and Mr. Love seconded; the motion carried.

IV. Adjournment

There being no further business to bring before this Committee, Ms. Elder moved to adjourn the meeting and seconded by Ms. Pacetti. The meeting was adjourned at 9:46 a.m.

Rajan D. Gautam acting for
Secretary/Treasurer Rajan Gautam

Brent Charnigo
Board Administrator